

Pittsylvania County Department of Social Services

Board Meeting: Monday, September 15, 2025, at 5:45P

Location: Arlene Creasy Annex, 220 H. G. McGhee Dr., Chatham, Virginia 24531

Call to Order

Ms. Nancy Eanes called the regular scheduled meeting of the Pittsylvania County Local Board of Social Services (herein referred to as LBSS) to order at 5:46P.

Invocation

Led by Mr. Charles Cameron

Membership Roll Call

Regina Barger, Secretary/Director, called the roll. In attendance were:

Ms. Nancy Eanes, Chair

Mr. Charles Cameron, Vice Chair

Mr. Tim Dudley – BOS Liaison

Mr. Darrell Dunford

Mr. Jim Searce

Mr. Barry Sides

Mr. Robert Storey

Led by the motion of Mr. Searce, second by Mr. Dunford, and a roll call vote with all members saying “yes”, Ms. Lynn Dawson’s absence is excused.

Guest(s): Matt Evans, Gravitt Law

Approval of the Agenda

Led by the motion of Mr. Dunford and second by Mr. Cameron, the revised agenda was approved as presented.

Approval of the Minutes

Led by the motion of Mr. Searce and second by Mr. Sides, the LBSS accepted the minutes of the August 18, 2025, LBSS meeting.

Approval of the 08/2025 Expenditures

Ms. Barger notified the LBSS, the County will soon be moving all DSS accounts to First National.

Led by the motion of Mr. Cameron and second by Mr. Sides, the LBSS approved the August 2025 expenditures.

Public Comment

None

Old Business

- A. Agency Vehicle Use Checklist/Quick Guide – Ms. Barger shared the new checklist for agency vehicle use, along with an attached quick guide with agency policy references.
- B. Local Agency Policy – Leave – Ms. Barger provided a status update to the LBSS from Regional Administrative Manager. This item remains pending.

New Business

- A. Local Review Team (LRT) – February 2024 – Ms. Barger explained the purpose of an LRT and provided the results from the desk review of Feb-2024 expenditures, received August 18, 2025. The LRT identified two areas in need of improvement and gave recommendations along with a corrective action plan.
- B. SNAP Forward – Ms. Barger provided a status report from VDSS Benefit Programs that includes ongoing activities, key accomplishments, planned activities and action items for SNAP error reduction efforts.
- C. Organizational Chart/Vacancies – Ms. Barger reported there are currently 14 vacancies. She also reported eff. 9/16/25, she is expecting one employee promotion and two new hires to begin employment. The Office Associate interviews have taken place and currently the Family Services Specialist, Benefit Programs Specialist and Human Services Assistant positions are posted for applicants.
- D. Department Statistics –
Ms. Barger provided agency statistics for Benefit Programs and Family Services, along with the Agency Budget Balance Report from VDSS with a breakdown of all budget lines. Additionally, Ms. Barger provided the FY2025 Summary of Quality Control (QC) Reviews by Local Agency, which is the most recent report available. For FY2025, QC reviewed five cases and found zero cases in error for Pitts. Co. DSS.
- E. Agency Updates – None presented.

Motion to Convene in Closed Meeting

Led by the motion of Mr. Cameron, second by Mr. Searce, and roll call of all present members saying “yes”, the LBSS agreed to convene in closed session at 6:55P.

Items for Discussion

- A. Foster Care
- B. Personnel

Motion to Vacate Closed Meeting and Reconvene in Open Session

Led by the motion of Mr. Sides, second by Mr. Cameron, and roll call of all present members saying “yes”, the LBSS agreed to vacate the closed session and reconvene in open session at 7:52P. Certification of the closed meeting was read by Mr. Cameron.

Action Following Closed Meeting/Motion

Led by the motion of Mr. Cameron, second by Mr. Searce, and roll call of all present members saying “yes”, the LBSS approved the following Foster Care actions:

Open – 21251342

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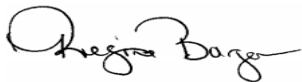
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Adjournment

Ms. Eanes announced the next regularly scheduled meeting is set for Monday, October 20, 2025, at 5:45P. Following a motion by Mr. Searce, second by Mr. Dunford, and by concurrence that there was no further business to discuss, the LBSS adjourned at 7:54P.



LBSS Board Chair



Secretary/Director