
Pittsylvania County

COMMUNITY POLICY AND MANAGEMENT TEAM

Team Meeting Minutes

November 20, 2025

I. Call to Order

Ms. Regina Barger, CPMT Chair and Pittsylvania County Department of Social Services Director called the meeting to order at 2:10 pm

II. Roll Call:

The following Team members attended the meeting.

Ms. Regina Barger, CPMT Chair, Pittsylvania County Department of Social Services Director

Ms. Tracy Corns, RN, Pittsylvania County Health Department

Ms. Lindsay Malott, Family Services Supervisor, Pittsylvania County Department of Social Services

Ms. Melanie Tosh, Director of Behavioral Health Services, Danville-Pittsylvania Community Services

Ms. Whitney Girtten, Director of Children Services, Danville Pittsylvania Community Services

Dr. Robin Haymore, Assistant Superintendent, Pittsylvania County Schools

Ms. Kimberly Van Der Hyde, Director of Finance, Pittsylvania County

Mr. Robert Tucker, Pittsylvania County Board of Supervisors

Ms. Kathleen Mullin, Supervisor, 22nd District Pittsylvania County Court Services Unit at 2:11 pm

Also attending the meeting are Ms. Cheryl Boswell, CSA Coordinator, Jennifer Cooper, UM/UR Specialist, Sandy Ritchie, Office Coordinator, and Peggy Crews, CSA Case Manager

III. Public Comment:

No Public Comment.

IV. Approval of Agenda:

Ms. Barger asked if anyone had any additions or corrections to the agenda. Ms. Van Der Hyde made a motion for the agenda to be approved, and Ms. Ms. Tosh seconded the motion. Motion passed.

V. Consent Agenda:

Ms. Van Der Hyde made a motion to approve the October 2025 minutes and the October 2025 Pool Report. The motion was seconded by Mr. Tucker. Motion passed.

VI. New Business:

- A. Agency Updates-** DPCS- Ms. Girtten shared that they have hired a third FAPT case manager to help lighten the case management load for CSA cases in the city and the county. DSS- Ms. Barger shared they were gathering sponsors for children for Christmas. All foster care children

are taken care of but there are still 63 other children who do not have a sponsor. Ms. Barger shared that donors can make a monetary donation or they are welcome to provide gifts for the child.

- B. Parent Representative** – Ms. Boswell shared the letter provided by Ms. Dickens; Vice Chair and Parent Representative, stepping down from her roles with CPMT due to relocating to another area in the state, not allowing her the ability to continue her role with CPMT. Ms. Boswell also shared that Mr. Hank Daniels was no longer with NCG, and she was working with them to get a new representative to begin sitting in his place. Ms. Boswell hopes to have a new Parent Representative as well as a new Private Provider in place by the beginning of the year.
- C. School Surveys** – Ms. Cooper shared that school surveys were to be sent out and collected at IEP meetings and returned to CSA. To date, no surveys were submitted to CSA to report data collected for this calendar year.

Old Business

A.

Closed Meeting:

Ms. Barger asked for a motion to go into the closed meeting.

Ms. Van Der Hyde - I move that this meeting of the Pittsylvania County Community Policy and Management Team be recessed and that the Board immediately reconvene in closed meeting for the following purpose: Discussion or consideration of medical and mental health records as permitted by Subsection (A) (15) of Section 2.2-3711 of the Code of Virginia, 1950, as amended and more specifically to consider the treatment and rehabilitation provided to children under the jurisdiction of the Pittsylvania County Community Policy and Management Team. Motion was seconded by Ms. Malott, followed by a voice vote: Ms. Corns, yes; Mr. Tucker, yes; Ms. Barger, yes; Ms. Malott, yes; Ms. Mullin, yes; Ms. Van Der Hyde, yes; Ms. Tosh, yes; Ms. Girtten, yes; Dr. Haymore, yes. Motion passed.

Return to Open Meeting:

Ms. Van Der Hyde - I move that the Pittsylvania County Community Policy and Management Team immediately reconvene in open session. Motion was seconded by Ms. Mullin, followed by a voice vote: Ms. Corns, yes; Mr. Tucker, yes; Ms. Barger, yes; Ms. Malott, yes; Ms. Mullin, yes; Ms. Van Der Hyde, yes; Ms. Tosh, yes; Ms. Girtten, yes; Dr. Haymore, yes. Motion passed.

Certification:

Ms. Van Der Hyde - I move that the Pittsylvania County Community Policy and Management Team adopt a resolution certifying that to the best of each member's knowledge that (1) only public business matters lawfully exempted from the open meeting requirements under section 2.2-3711 were heard, discussed or considered and, (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting. Motion was seconded by Ms. Mullin, followed by a voice vote: Ms. Corns, yes; Mr. Tucker, yes; Ms. Barger, yes; Ms. Malott, yes; Ms. Mullin, yes; Ms. Van Der Hyde, yes; Ms. Tosh, yes; Ms. Girtten, yes; Dr. Haymore, yes. Motion passed.

Ms. Barger asked for a motion to approve Pittsylvania County Schools Cases PCS FY25-26/11-01 through 11-11 in the amount of \$355,922.02. The motion was made by Ms. Van Der Hyde and seconded by Ms. Mullin. Motion Passed.

Ms. Barger asked for a motion to approve Mandated cases PCFY25-26/11-01 through 11-40 in the amount of \$600,818.60. The motion was made by Ms. Van Der Hyde and seconded by Ms. Mullin. Motion Passed.

Ms. Barger asked for a motion to approve SpEd Wrap cases PCFY25-26/11-41 in the amount of \$10,562.00. The motion was made by Ms. Van Der Hyde and seconded by Ms. Mullin. Motion Passed.

Ms. Van Der Hyde made a motion to adjourn the meeting which was seconded by Ms. Mullin. The meeting was adjourned.