
Pittsylvania County

COMMUNITY POLICY AND MANAGEMENT TEAM

Team Meeting Minutes

December 18, 2025

I. Call to Order

Ms. Regina Barger, CPMT Chair and Pittsylvania County Department of Social Services Director called the meeting to order at 2:04 pm

II. Roll Call:

The following Team members attended the meeting.

Ms. Regina Barger, CPMT Chair, Pittsylvania County Department of Social Services Director

Ms. Kathy Waller, RN Supervisor, Pittsylvania County Health Department

Ms. Whitney Girtten, Director of Children Services, Danville Pittsylvania Community Services

Dr. Robin Haymore, Assistant Superintendent, Pittsylvania County Schools

Ms. Kimberly Van Der Hyde, Director of Finance, Pittsylvania County

Mr. Robert Tucker, Pittsylvania County Board of Supervisors at 2:06pm

Ms. Kathleen Mullin, Supervisor, 22nd District Pittsylvania County Court Services Unit

Also attending the meeting are Ms. Cheryl Boswell, CSA Coordinator, Jennifer Cooper, UM/UR Specialist, Sandy Ritchie, Office Coordinator, and Peggy Crews, CSA Case Manager

III. Public Comment:

No Public Comment.

IV. Approval of Agenda:

Ms. Barger asked if anyone had any additions or corrections to the agenda. Ms. Van Der Hyde made a motion for the agenda to be approved, and Ms. Waller seconded the motion. Motion passed.

V. Consent Agenda:

Ms. Van Der Hyde made a motion to approve the November 2025 minutes and the November 2025 Pool Report. The motion was seconded by Ms. Mullin. Motion passed.

VI. New Business:

- A. Agency Updates-** CSA- Ms. Boswell shared that the CSA Office would only be open on Monday and Tuesday for the next two weeks due to holidays. Those dates are December 22, 23, 29, and 30.
- B. Private Provider Appointment Letter –** Ms. Boswell shared the letter provided by NCG appointing Allyson Alfieri as the primary and Leslie Minter as the alternate for NCG as the private provider.

Ms. Boswell also shared it was approved at the Board of Supervisors meeting in December, and they would begin sitting in January 2026.

- C. 2026 FAPT Chair Appointment** – Ms. Boswell shared Jennifer Woltz with Pittsylvania County Schools was selected again as the FAPT Chair. Ms. Boswell sends out a survey to allow all FAPT members to cast their vote for the position. Ms. Woltz has held this position for a number of years and has done well in her role.
- D. UM/UR Quarterly Surveys**- Ms. Cooper reported on FAPT and Vendor survey reports. Overall, the results given display Private Providers and FAPT are meeting the needs of the families and the children in the current programs and services. Families are satisfied with all current services and providers in the Pittsylvania County area and those served in other localities through Pittsylvania County funding.
- E. CSA Today**- Ms. Boswell shared the CSA Today with the Team to review at their leisure. This is just an FYI about things going on at the state level. It included pictures from the recent OCS State Conference at Hotel Roanoke in October 2025.
- F. Ms. Boswell Name Change**- Ms. Boswell shared that she will be changing her name back to her maiden name and hopes to have everything finalized at the beginning of the year (January 2026). Ms. Boswell wanted it to be documented in the minutes her name will now be Ms. Cheryl Johnson. She has spoken with the County to ensure; her old email address will still be forwarded to her new email as well.

Old Business

- A. EBA and FSP Discussion Continued**- Ms. Boswell shared that she has spoken to the state and plans to set up a training with Ms. Anna Antell to present the Team about Evidenced Based Practices and High-Fidelity Wraparound Services; what they, how they are provided, and the funding streams for each. Ms. Boswell plans to touch base with Ms. Antell at the first of the year and hopes she can present at a Board meeting, but if not, she will schedule a training for the Board to attend.

Closed Meeting:

Ms. Barger asked for a motion to go into the closed meeting.

Ms. Waller - I move that this meeting of the Pittsylvania County Community Policy and Management Team be recessed and that the Board immediately reconvene in closed meeting for the following purpose: Discussion or consideration of medical and mental health records as permitted by Subsection (A) (15) of Section 2.2-3711 of the Code of Virginia, 1950, as amended and more specifically to consider the treatment and rehabilitation provided to children under the jurisdiction of the Pittsylvania County Community Policy and Management Team. Motion was seconded by Ms. Van Der Hyde, followed by a voice vote: Ms. Waller, yes; Mr. Tucker, yes; Ms. Barger, yes; Ms. Mullin, yes; Ms. Van Der Hyde, yes; Ms. Girtten, yes; Dr. Haymore, yes. Motion passed.

Return to Open Meeting:

Ms. Waller - I move that the Pittsylvania County Community Policy and Management Team immediately reconvene in open session. Motion was seconded by Ms. Van Der Hyde, followed by a voice vote: Ms. Waller, yes; Mr. Tucker, yes; Ms. Barger, yes; Ms. Mullin, yes; Ms. Van Der Hyde, yes; Ms. Girtten, yes; Dr. Haymore, yes. Motion passed.

Certification:

Ms. Waller - I move that the Pittsylvania County Community Policy and Management Team adopt a resolution certifying that to the best of each member's knowledge that (1) only public business matters lawfully exempted from the open meeting requirements under section 2.2-3711 were heard, discussed or considered and, (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting. Motion was seconded by Ms. Van Der Hyde, followed by a voice vote: Ms. Waller, yes; Mr. Tucker, yes; Ms. Barger, yes; Ms. Mullin, yes; Ms. Van Der Hyde, yes; Ms. Girtten, yes; Dr. Haymore, yes. Motion passed.

Ms. Barger asked for a motion to approve Pittsylvania County Schools Cases PCS FY25-26/12-01 through 12-09 in the amount of \$163,692.95. The motion was made by Ms. Van Der Hyde and seconded by Ms. Waller. Motion Passed.

Ms. Barger asked for a motion to approve Mandated cases PCFY25-26/12-01 through 12-38 in the amount of \$449,140.50. The motion was made by Ms. Van Der Hyde and seconded by Ms. Mullin. Motion Passed.

Ms. Mullin made a motion to adjourn the meeting which was seconded by Ms. Waller. The meeting was adjourned.