

PITTSYLVANIA COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY
1/21/25 MEETING MINUTES

I. CALL TO ORDER

Daniel called Meeting to order at 6:02 PM.

II. ROLL CALL

- Saunders conducted Roll Call. The following IDA Members were present: Daniel, Reynolds, Nuckols, Minter, Adkins, and Hair. The following IDA Members were absent: Merricks
- Staff present: Shorter, Rowe, Van Der Hyde, Saunders, and Van Allen.
- Others in Attendance: Gregory Payne with Economic Leadership, LLC (remote), Kat Saunders with Economic Leadership, LLC (remote)

III. ADDITIONS/REVISIONS TO AGENDA

None

IV. APPROVAL OF AGENDA

Motion by Nuckols, seconded by Adkins, to approve Agenda. Motion passed unanimously by IDA Members present.

V. ELECTION OF NEW OFFICERS

- A. Election of Chairman (see Bylaws, Article VI, page 3-4): On a motion by Nuckols, the IDA Members present approved Daniel as Chairman.
- B. Election of Vice Chairman (see Bylaws, Article VI, page 3-4): On a motion by Nuckols, the IDA Members present approved Reynolds as Vice Chairman.
- C. Election of Secretary from the Authority's staff: On a motion Nuckols, the IDA Members present approved Saunders as Secretary.
- D. Election of Treasurer from the Authority's Staff: On a motion by Nuckols, the IDA Members present approved Van Der Hyde as Treasurer.

VI. CONSENT AGENDA

Motion by Nuckols, seconded by Minter, to approve Consent Agenda. Motion passed unanimously by IDA Members present.

VII. OLD BUSINESS

Pittsylvania County Strategic Plan Contract Update- Greg Payne with Economic Leadership, LLC was present to discuss the draft form of the strategic plan. Payne went over the plan and addressed IDA questions.

IDA members shared that they would like time to review the Strategic Plan before approving it.

VIII. NEW BUSINESS

- A. Approval of FY2025 Audited Financial Statements- Motion by Hair, seconded by Nuckols, to approve the FY2025 Audited Financial Statements.
- B. Approval of 2026 Meeting Schedule- Rowe shared that the dates on the 2026 Meeting Schedule that are in the January IDA Agenda Packet are not correct. They should be: January 21, February 18, March 18, April 22, May 20, June 17, July 22, August 19, September 16, October 21, November 18, December 16.

Motion by Nuckols, seconded by Reynolds to approve the 2026 Meeting Schedule with changes made to the 2026 dates.

- C. Approval of IDA Bylaws- Motion by Nuckols, seconded by Adkins to move the approval of the IDA Bylaws to the February 2026 Meeting.

IX. ECONOMIC DEVELOPMENT UPDATES

- A. Overview of Projects- Rowe discussed Cambridge Pavers groundbreaking event.
- B. Annual Fillings- Rowe reminded IDA members that their annual fillings are due on or before February 2, 2026.

X. MATTERS FROM IDA MEMBERS

- A. November 2025 Consent Agenda- Motion by Nuckols, seconded by Minter, to approve the Consent Agenda for November 2025. Motion passed unanimously by IDA Members present.

XI. CLOSED SESSION

Motion to enter Closed Session (see attached Agenda Packet for full Closed Session information) by Nuckols, seconded by Adkins. Motion unanimously passed by IDA Members present. IDA entered Closed Session at 7:05 PM.

XII. RETURN TO OPEN SESSION AND CLOSED SESSION CERTIFICATION

IDA returned to Open Session at 7:56 PM and Saunders read the Closed Session Certification paragraph (see attached Agenda Packet for same), and conducted a Closed Session Certification Roll Call, which was unanimously voted "Yes" by IDA Members present.

XIII. ADJOURNMENT

Daniel adjourned the Meeting at 7:57 PM.