



VOTER REGISTRATION & ELECTIONS DEPARTMENT ELECTORAL BOARD MEETING

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November 5, 2025

Members present: Anita White -Chair Josh Austin Arlene Burkhardt-Secretary

The meeting was called to order by Chair Anita at 1:01 PM.

Approval of the agenda: Chair Anita made a motion that by unanimous consent, the agenda be approved.

Secretary Arlene read the statement of conduct.

Chair Anita made a motion that, by unanimous consent, the minutes from July 14, 2025, be approved. The motion was unanimous.

Public comments: None

Chair Anita made a motion that Josh Austin be made the Vice Chair of the Pittsylvania County Electoral Board. Secretary Arlene seconded the motion. The motion carried.

Chair Anita made a motion that the Electoral Board table the remainder of the meeting and go into closed session per Virginia Code §24.2-653.01 for the provisional ballot review. Notwithstanding the provisions of the Virginia Freedom of Information Act (§2.2-3700 et seq.), attendance to determine the validity of provisional ballots shall be permitted only for the authorized representatives or legal counsel, and for appropriate staff and legal counsel for the Electoral Board. Vice Chair Josh seconded the motion. The motion was unanimous.

Chair Anita made a motion that the Electoral Board take from the Table the remainder of the open meeting. The motion was unanimous. By roll call vote, Board members shall certify to the best of their knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board. Roll call vote,

Chair Anita-yes Vice Chair-Vice Chair-yes Secretary Arlene- Yes

Chair Anita announced that the canvass would officially start. Chair Anita said we would recess the canvass to make a motion on the provisional ballots.



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Vice Chair Josh made a motion with the recommendation from the staff that the 100 provisional ballots will be held over until the General Registrar and staff finish their research.

Recommendations from the staff for each ballot will be held over until Wednesday, November 12, 2025, at 8:00AM. Chair Anita seconded the motion and the motion was unanimous.

Chair Anita said the board would come out of recess to go back into the canvass by unanimous consent. The Electoral Board worked on the canvass until 8:00PM. At 8:05 PM, Chair Anita made a motion that the Electoral Board would go in recess until Wednesday, November 12, 2025, to complete the canvass. The motion was unanimous.

The Electoral Board came out of recess on November 12, 2025, at 8:01 AM. Josh made a motion to go into closed session per Virginia Code §24.2-653.01 for provisional ballot review.

Notwithstanding the provisions of the Virginia Freedom of Information Act (§2.2-3700 et seq.), attendance to determine the validity of provisional votes are being considered and their representative or legal counsel, and for appropriate staff and legal counsel for the Electoral Board.

The Electoral Board returned from the closed session after the completion of the provisional ballot review at 10:35 AM. Chair Anita made a motion to take from the table the remainder of the closed session. Motion was unanimous. By roll call vote, Board members shall certify to the best of their knowledge (i) only public business matters lawfully exempted from open meeting requirements under this chapter and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the meeting by the Board. Roll call vote: Chair Anita-yes Vice Chair-Vice Chair-yes Secretary Arlene- Yes

Vice-Chair Josh made a motion that the provisional review and processing of ballots be approved and entered on the DS200. Secretary Arlene seconded the motion. Motion carried.

We approved 87 of the total 99 ballots. The Electoral Board proceeded to review the incident reports from the precincts during election day. The certification and canvass of the November 2025 General Election were completed.

Vice Chair Josh made a motion to adjourn at 12:26 PM.

Respectfully submitted.

Arlene D. Burkhardt/Secretary
Electoral Board