

Pittsylvania County Department of Social Services

Board Meeting: Monday, January 12, 2026 at 5:45P

Location: Arlene Creasy Annex, 220 H. G. McGhee Dr., Chatham, Virginia 24531

Call to Order

Ms. Nancy Eanes called the meeting of the Pittsylvania County Local Board of Social Services (herein referred to as LBSS) to order at 5:44P.

*Request to Amend Agenda made by Regina Barger to remove Tim Dudley and add Kenneth Bowman to the Membership Roll Call. Led by the motion of Mr. Searce, second by Mr. Cameron, and a roll call vote with present members saying “yes”, the amended agenda was approved.

Invocation

Led by Mr. Jim Searce

Membership Roll Call

Regina Barger, Secretary/Director, called the roll. In attendance were:

Ms. Nancy Eanes, Chair

Mr. Charles Cameron, Vice Chair

Ms. Lynn Dawson

Mr. Kenneth Bowman, BOS Liaison

Mr. Darrell Dunford

Mr. Jim Searce

Led by the motion of Mr. Searce, second by Mr. Dunford, and a roll call vote with present members saying “yes”, Mr. Sides’ absence is excused.

Guest(s): Matt Evans, Gravitt Law

Approval of the Agenda

Led by the motion of Mr. Dunford and second by Mr. Cameron, the agenda was approved.

Approval of the Minutes

Led by the motion of Mr. Cameron and second by Mr. Searce, the LBSS accepted the minutes of the November 17, 2025, and December 3, 2025 LBSS meetings.

Approval of the 11/2025-12/2025 Expenditures

Led by the motion of Mr. Cameron and second by Mr. Searce, the LBSS approved the November and December 2025 expenditures.

Public Comment

None

Old Business

- A. IV-E Quality Assurance – August 2025 – Ms. Barger reported she has spoke with the Director of the Child Placing Agency, and he will have a discussion with his leadership. The Director stated he has not had this request in the past and stated VDSS Licensing office has not reported any of the resource homes out of compliance during their reviews.

New Business

- A. FY26 Local Budget – (The correct FY is 2027) Ms. Barger reported the local budget has been submitted and a budget meeting has occurred with County Administrator, Vincent Shorter. During the budget meeting, Mr. Shorter requested PCDSS transfer fleet to the County once the capitalization period has ended and the vehicle has been replaced. VDSS covers 84.5% of the costs during capitalization, which will result in a cost saver to the County.

Ms. Barger reported she is currently awaiting final guidance from the State to determine the local responsibility of administrative costs. It has been reported the Federal share of administrative costs will be reduced by 25% eff. 10/1/2026. Currently the local budget share for administrative costs is 0% to 15.5%, depending on the administrative budget line. If this change goes into effect and the State is unable to cover the additional 25%, the costs will be passed down to localities.

Ms. Barger will revise the FY27 budget to reflect the probable change to local only costs and provide at the next LBSS meeting.

Led by the motion of Mr. Cameron, second by Ms. Dawson, and a roll call vote with members saying “yes”, the FY27 Local Budget already submitted, was approved.

- B. 2025 County Audit – Ms. Barger reported PCDSS received a finding in the most recent County audit due to a review of 25 Medical Assistance cases. Four of the cases did not have a timely review completed within the last 12 months. Due to this finding, Ms. Barger evaluated root causes that created the untimely reviews and created a corrective action plan that has been submitted to the auditor. Ms. Barger has also met with the Benefit Programs supervisory team to go over the corrective action plan with an expected result of no cases to exceed 12 months without a proper review. The timelines for specific corrective actions are within 30 days, 60 days, and ongoing.
- C. Organizational Chart/Vacancies – Ms. Barger reported there are currently 19 vacancies as of this meeting date. One BPS is expected to begin employment on 1/16/26 and she is currently awaiting acceptance or denial of a second job offer for a BPS. She reported interviews have been conducted for the Human Resource Specialist and Family Services Specialists. Interviews for Benefit Programs Specialists will begin next week. Ms. Barger stated she plans to hire a previous employee as an emergency part-time BPS to assist with the Medical Assistance backlog. As of this date, the State has not approved the amended Compensation Plan, therefore the Assistant Director job offer remains on hold.
- D. Department Statistics – Ms. Barger provided agency statistics for Benefit Programs and Family Services. Additionally, Ms. Barger provided Summary of Quality Control (QC) Reviews by Local Agency, posted 11/6/25, which is the most recent report available. For this reporting period, QC reviewed one case in

August 2025, but the case was dropped due to non-participation from the recipient. Due to this, the case does not show on the QC report provided to the LBSS.

- E. Agency Updates – Ms. Eanes thanked the Board of Supervisors for the additional time off during the Christmas and New Year Holidays.

Ms. Barger explained the agency Tax Offset procedures for recipients with benefit overpayments and reported the agency Fraud Investigator has entered 207 recipients/claims into the State IRMS system with outstanding claims totaling \$310,061.48. If the claimant meets criteria, and is owed a State tax refund, the refund will be intercepted and routed to our agency to apply towards the outstanding claim balance. Once the refund is posted, the money is rerouted to VDSS.

Motion to Convene in Closed Meeting

Led by the motion of Mr. Cameron, second by Mr. Searce, and a roll call with members saying “yes”, the LBSS agreed to convene in closed session at 7:12P.

Items for Discussion

- A. Foster Care
- B. Personnel

Motion to Vacate Closed Meeting and Reconvene in Open Session

Led by the motion of Mr. Cameron, second by Mr. Searce, and a roll call vote of members saying “yes”, the LBSS agreed to vacate the closed session and reconvene in open session at 7:31P. Certification of the closed meeting was read by Mr. Cameron.

Action Following Closed Meeting/Motion

Led by the motion of Mr. Searce, second by Mr. Cameron, and a roll call vote of members saying “yes”, the LBSS approved the following Foster Care actions:

Open – 21191013
21122352
Closed – 21229249

Adjournment

Ms. Eanes announced the next regularly scheduled meeting is scheduled for Monday, February 9, 2026, at 5:45P. Following a motion by Mr. Searce, second by Mr. Dunford, and by concurrence that there was no further business to discuss, the LBSS adjourned at 7:33P.



LBSS Board Chair



Secretary/Director