

Pittsylvania County Department of Social Services

Board Meeting: Monday, November 17, 2025, at 5:45P

Location: Arlene Creasy Annex, 220 H. G. McGhee Dr., Chatham, Virginia 24531

Call to Order

Ms. Nancy Eanes called the meeting of the Pittsylvania County Local Board of Social Services (herein referred to as LBSS) to order at 5:51P.

Invocation

Led by Mr. Charles Cameron

Membership Roll Call

Regina Barger, Secretary/Director, called the roll. In attendance were:

Ms. Nancy Eanes, Chair

Mr. Charles Cameron, Vice Chair

Ms. Lynn Dawson

Mr. Tim Dudley, BOS Liaison

Mr. Darrell Dunford

Mr. Jim Searce

Mr. Barry Sides, Parliamentarian

Led by the motion of Mr. Searce, second by Ms. Dawson, and a roll call vote with present members saying "yes", Mr. Storey's absence is excused.

Guest(s): Matt Evans, Gravitt Law

Approval of the Agenda

Led by the motion of Mr. Searce and second by Mr. Cameron, the agenda was approved with amendment of the next LBSS meeting date of December 15, 2025.

Approval of the Minutes

Led by the motion of Mr. Sides and second by Mr. Dunford, the LBSS accepted the minutes of the October 27, 2025, LBSS meeting.

Approval of the 10/2025 Expenditures

Led by the motion of Mr. Dunford and second by Mr. Searce, the LBSS approved the October 2025 expenditures.

Public Comment

None

Old Business

- A. IV-E Quality Assurance – August 2025 – Ms. Barger reported that money received in the Discretionary Account from Dominion Energy was used towards the overpayment of \$13,486.24. Local funds of \$251.91 were used to pay the difference of the debt. Now that the agency has incurred the debt, the Director will reach out to the Licensed Child Placing Agency (LCPA) to request they assist with this debt. The LBSS agreed that the LCPA should help with at least half of the debt, since the error was caused by multiple entities, including DSS and the LCPA.
- B. Federal Shutdown-SNAP & Crisis – Ms. Barger reported since the reopening of the Federal Government, all SNAP benefits have now been issued. Crisis remains on hold and staff are unable to approve applications currently.

New Business

- A. 2026 LBSS Meeting Schedule – Led by the motion of Mr. Cameron, second by Mr. Searce, and a roll call vote with members saying “yes”, the 2026 LBSS Meeting Schedule was approved as presented.
- B. Organizational Chart/Vacancies – Ms. Barger reported there are currently 19 vacancies. She reported interviews were conducted for the Human Services Assistant (HAS) positions and none were selected. The HSA has been reposted. Ms. Barger reported she has interviewed for the new Assistant Director I position and the results will be discussed in closed session. Ms. Barger reported the Benefit Programs Specialist (BPS) and Family Services Specialist (FSS) postings remain open until they are filled and there are more applicants to be screened and interviewed. The number of vacancies and reasons for vacating will be presented in closed session.
- C. Department Statistics – Ms. Barger provided agency statistics for Benefit Programs and Family Services. Additionally, Ms. Barger provided Summary of Quality Control (QC) Reviews by Local Agency, posted 11/6/25, which is the most recent report available. For this reporting period, QC reviewed one case in August 2025, but the case was dropped due to non-participation from the recipient. Due to this, the case does not show on the QC report provided to the LBSS.
- D. Agency Updates – None for this period.

Motion to Convene in Closed Meeting

Led by the motion of Mr. Cameron, second by Mr. Searce, and a roll call with members saying “yes”, the LBSS agreed to convene in closed session at 6:29P.

Items for Discussion

- A. Foster Care
- B. Personnel

Motion to Vacate Closed Meeting and Reconvene in Open Session

Led by the motion of Mr. Cameron, second by Mr. Searce, and a roll call vote of members saying “yes”, the LBSS agreed to vacate the closed session and reconvene in open session at 8:01P. Certification of the closed meeting was read by Mr. Cameron. Mr. Dudley exited the closed meeting at 6:46P, due to a prior scheduled commitment.

Action Following Closed Meeting/Motion

Led by the motion of Mr. Searce, second by Mr. Cameron, and a roll call vote of members saying “yes”, the LBSS approved the following Foster Care actions:

Open – 20962938
21097306
Closed – 20554687
21210581

Adjournment

Ms. Eanes announced the next regularly scheduled meeting is set for Monday, December 15, 2025, at 5:45P. Following a motion by Mr. Dunford, second by Mr. Searce, and by concurrence that there was no further business to discuss, the LBSS adjourned at 8:03P.



LBSS Board Chair



Secretary/Director

