

Pittsylvania County Department of Social Services

Board Meeting: Monday, June 15, 2026, at 5:45p.m.

Location: Arlene Creasy Annex, 220 H. G. McGhee Dr., Chatham, Virginia 24531

Call to Order

Ms. Nancy Eanes called the meeting of the Pittsylvania County Local Board of Social Services (herein referred to as LBSS) to order at 5:45p.m.

Invocation

Led by Mr. Charles Cameron

Membership Roll Call

Regina Barger, Secretary/Director, called the roll. In attendance were:

Ms. Nancy Eanes, Chair

Mr. Charles Cameron, Vice Chair

Mr. Kenneth Bowman, BOS Liaison

Ms. Arlene Burkhardt

Mr. Jim Searce

Mr. Barry Sides

Guest(s): Matt Evans, Gravitt Law

Upon motion by Mr. Cameron, seconded by Mr. Searce, and with all members voting in favor, Ms. Dawson's absence was approved as good cause.

Upon motion by Mr. Searce, seconded by Mr. Cameron, and with all members voting in favor, Mr. Dunford's absence was approved as good cause.

Ms. Arlene Burkhardt joined the LBSS eff. 6/1/2026 and was introduced during the LBSS meeting.

Approval of the Agenda

Upon motion by Mr. Sides, seconded by Mr. Cameron, the agenda was approved unanimously.

Approval of the Minutes

Upon motion by Mr. Searce, seconded by Mr. Cameron, the LBSS approved the minutes of the May 18, 2026 meeting, with all members voting in favor.

Approval of the 05/2026 Expenditures

Upon motion by Mr. Cameron, seconded by Mr. Sides, with all members voting in favor, the LBSS approved the May 2026 expenditures.

Public Comment

None

Old Business

- A. FY2027 Local Budget Guidance – Ms. Barger read an email from the Virginia League of Social Services Executives, stating there are no amendments or changes expected for the 2% COLA and minimum salary increases.
- B. Robert Storey – 5/18/26 Absence – On 5/19/26, Mr. Tim Dudley, BOS, called Ms. Barger to report Mr. Storey will no longer be able to serve on the LBSS. Upon motion by Mr. Sides, seconded by Mr. Scearce, with all members voting in favor, Mr. Storey's absence during the 5/18/26 LBSS meeting, was approved as good cause. The board requested Ms. Barger to send a Letter of Appreciation to Mr. Storey for his time and dedication while serving on the LBSS.

New Business

- A. CSA Transition – Ms. Barger reported the BOS are expected to vote 6/16/26 to move the CSA department to DSS. The CSA department currently has four employees and will be expected to move into the DSS office. Ms. Barger explained the budget and expenditures of the CSA department, the CPMT Board that oversees the expenditures, and FAPT meetings that request services to be funded by CSA.

Upon motion by Mr. Sides, seconded by Mr. Cameron, and with all members voting in favor, the LBSS approved the CSA department to move under DSS.

Upon motion by Mr. Scearce, seconded by Mr. Cameron, and with all members voting in favor, the LBSS approved to add four new positions for the CSA department.

- B. FY2026 County Audit - Ms. Barger reported the County auditors recently completed the first stage of their review. The auditors reviewed 25 overdue Medical Assistance renewals, and five cases were not completed timely. Due to this, DSS will receive a finding and will be required to complete a corrective action plan. Ms. Barger also reported the number of overdue renewals have decreased from 1010 to 427, from April 2025 to April 2026.
- C. Regular Scheduled Meeting Proposal – Ms. Barger proposed changing the time for monthly meetings to be held during business hours to allow additional staff to attend, if needed, to present or answer questions about their department. The LBSS requested to review this request at a later date, when all members are present.
- D. Organizational Chart/Vacancies – Ms. Barger reviewed current staffing vacancies, recent staffing changes, recruitment efforts, and hiring activities since the May 18, 2026, meeting.
- E. Department Statistics – Ms. Barger provided statistics for Benefit, Fraud, Self-Sufficiency and Family Services programs.
- F. DSS Service Awards – Ms. Barger reported County hosted an Annual Service Awards Luncheon on June 4th and recognized the following DSS employees that reached a milestone in 2025: Haley Tiller – 5 years, Michelle Wyatt – 5 years, Susan Woosley – 10 years, Cynthia Harris – 30 years, and Rachel Boyer – 35 years.

- G. Agency Updates – Ms. Barger requested the approval of \$200 in local funds to be used to buy items to hand out during events when trying to recruit local foster parents.

Motion to Convene in Closed Meeting

Upon motion by Mr. Cameron, seconded by Mr. Searce, and by roll call vote with all members voting “yes”, the LBSS agreed to convene in closed meeting at 7:37 p.m.

Items for Discussion

- A. Foster Care
- B. Personnel

Motion to Vacate Closed Meeting and Reconvene in Open Session

Upon motion by Mr. Cameron, seconded by Mr. Searce, and by roll call vote with all members voting “yes”, the LBSS agreed to vacate the closed meeting and reconvene in open session at 8:20 p.m. Certification of the closed meeting was read by Mr. Cameron.

Action Following Closed Meeting/Motion

- A. Upon motion by Mr. Cameron, seconded by Mr. Sides, and by roll call vote with all members voting “yes”, the LBSS approved the following Foster Care actions:

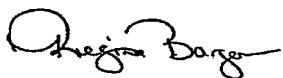
Opened - 21158569	Closed - 21251960
21269365	21251960
21269365	21251960

Adjournment

Ms. Eanes announced the next regularly scheduled meeting will be held on Monday, July 20, 2026, at 5:45 p.m.

Upon motion by Mr. Searce, seconded by Mr. Cameron, and with no further business to discuss, the LBSS adjourned at 8:22 p.m.


LBSS Board Chair


Secretary/Director