
Pittsylvania County

COMMUNITY POLICY AND MANAGEMENT TEAM

Team Meeting Minutes

July 30, 2026

I. Call to Order

Ms. Regina Barger, CPMT Chair and Pittsylvania County Department of Social Services Director called the meeting to order at 2:19 PM

II. Roll Call:

The following Team members attended the meeting.

- Ms. Regina Barger, CPMT Chair, Pittsylvania County Department of Social Services Director
- Ms. Lindsay Malott, Assistant Director, Pittsylvania County Department of Social Services
- Ms. Whitney Girtten, Director of Child and Family Services, Danville-Pittsylvania Community Services
- Dr. Robin Haymore, Assistant Superintendent of Support Services, Pittsylvania County Schools at 2:17pm
- Ms. Kimberly Van Der Hyde, Director of Finance, Pittsylvania County
- Kathleen Mullin, Supervisor, 22nd District Court Services Unit

- Also attending the meeting is Ms. Cheryl Johnson, Ms. Sandy Ritchie, and Ms. Jennifer Cooper (until 2:40pm).

III. Public Comment:

No Public Comment.

IV. Approval of Agenda:

Ms. Barger asked if anyone had any additions or corrections to the agenda. Ms. Van Der Hyde made a motion for the agenda to be approved, and Dr. Haymore seconded the motion. Motion passed.

V. Consent Agenda:

Ms. Girtten made a motion to approve June 2026 Minutes and the June 2026 Pool Report. The motion was seconded by Ms. Van Der Hyde. Motion passed.

VI. New Business:

- A. Agency Updates-** CSU; Kathleen Mullin mentions the Director is still waiting to be appointed. DPCS; Whitney Girtten announces the new electronic health record goes live on Monday, with staff putting data in all week. PCS; Dr. Robin Haymore reports onboarding 110 new employees and ongoing training sessions.
- B. CPMT/FAPT Calendar 2026 Changes-** Ms. Johnson requested approval for schedule changes to the October FAPT calendar due to a conflict with the CSA Conference taking place from October 13th to 15th. Because most members will be attending the

conference, the FAPT meetings previously scheduled for the 13th and 15th have been canceled; instead, one meeting day was removed entirely and the training day originally set for October 20th was converted into FAPT meeting day. Ms. Van Der Hyde made a motion to approve the changes to the calendar. It was seconded by Ms. Girtten. Motion passed.

- C. Long Range Planning Goals –** 1. Cheryl R. Johnson reports on the long-range planning goals from CSU, noting similarities to the January report on the first goal related to probation and the use of the Diversion program to keep youth out of the court system if possible. 2. DSS Goal- There are currently 70 youth in foster care or in the Fostering Futures Program. Lindsay Malott mentions a shift towards adoption goals for foster care, which she sees as positive. The Team agrees. 3. ICC- Cheryl R. Johnson updates on intensive care coordination (ICC) services, noting three kids currently receiving ICC services. Ms. Johnson shared CSA usually has 3-5 families receiving ICC being reported on in January and July each year. 4. Ms. Johnson shared the final goal relates to SpEd Wrap funding. According to Ms. Johnson for FY2027, there is \$21,139.00 allocated and during FY2026, \$5,109.00 has been spent.
- D. Commonwealth of Virginia- Memorandum- DBHDS Licensed Sponsored Residential-** Two separate memos were distributed regarding sponsored residential placements: The first one instructing Sponsored Providers on their acceptance requirements and the second (below) advising Social Services (DSS) and Children's Services Act (CSA) coordinators on compliance responsibilities when placing children. Although CSA currently has no youth in sponsored residential care, other localities are increasingly using CSA-funded placements for children with behavioral needs when other options are unavailable. Ms. Johnson notes that while placing a child in this type of placement will be a learning process for the team, they will ensure all state guidelines and checklists are strictly followed if a placement becomes necessary in the future.
- E. Commonwealth of Virginia- Memorandum- Verification of Licensed Sponsored-** Two separate memos were distributed regarding sponsored residential placements: The first one (above) instructing Sponsored Providers on their acceptance requirements and the second (current) advising Social Services (DSS) and Children's Services Act (CSA) coordinators on compliance responsibilities when placing children. Although CSA currently has no youth in sponsored residential care, other localities are increasingly using CSA-funded placements for children with behavioral needs when other options are unavailable. Ms. Johnson notes that while placing a child in this type of placement will be a learning process for the team, they will ensure all state guidelines and checklists are strictly followed if a placement becomes necessary in the future.
- F. 2026 Foster Care Maintenance Rates-** Ms. Johnson reports that foster care and clothing supplement rates remained unchanged for the year, allowing all purchase orders to be completed and approved today. Board sheet totals will appear higher than usual because they reflect three months of consolidated funding, which had been delayed while awaiting rate approvals. With these purchase orders processed, all accounts should now be fully up to date.
- G. Administrative Memo #26-06 Private Day 2.5% increase-** The state approved a 2.5% rate increase for private day schools rather than 5%. Because all of the locality's private day placements fall within this 2.5% cap, CSA will not need to negotiate rates or create

separate local-only purchase orders to cover costs exceeding state reimbursement limits, simplifying administrative work compared to other localities.

- H. Administrative Memo #26-07 CSA Match Rates for Community Based Services- FY2027-** Ms. Johnson notes that the newly released administrative memo outlines the state CSA match rates for the current year, with their local rate remaining unchanged at 0.2355. The document lists the match rates for every locality across the state, which vary based on factors such as population and size.
- I. Administrative Memo #26-09 FY2027 Administrative Budget Plan Funding-** Ms. Johnson shared the state will release the FY 27 administrative budget plan in early August featuring a simplified approval process. Instead of requiring signatures from multiple parties, the fiscal agent (Ms. Van Der Hyde) now only needs to log into the Office of Children's Services (OCS) website to review and sign off on the document online, then print a copy for Ms. Johnson's file. The new allocation increases the administrative funding total to \$17,534.

VII. Old Business

A.

Closed Meeting:

Ms. Barger asked for a motion to go into the closed meeting.

Ms. Van Der Hyde - I move that this meeting of the Pittsylvania County Community Policy and Management Team be recessed and that the Board immediately reconvene in closed meeting for the following purpose: Discussion or consideration of medical and mental health records as permitted by Subsection (A) (15) of Section 2.2-3711 of the Code of Virginia, 1950, as amended and more specifically to consider the treatment and rehabilitation provided to children under the jurisdiction of the Pittsylvania County Community Policy and Management Team. Motion was seconded by Ms. Mullin, followed by a voice vote: Ms. Mullin, yes; Ms. Barger, yes; Ms. Malott, yes; Ms. Girtten, yes; Dr. Haymore, yes; Ms. Van Der Hyde, yes. Motion passed.

Return to Open Meeting:

Ms. Van Der Hyde - I move that the Pittsylvania County Community Policy and Management Team immediately reconvene in open session. Motion was seconded by Ms. Mullin, followed by a voice vote: Ms. Mullin, yes; Ms. Barger, yes; Ms. Malott, yes; Ms. Girtten, yes; Dr. Haymore, yes; Ms. Van Der Hyde, yes. Motion passed.

Certification:

Ms. Van Der Hyde - I move that the Pittsylvania County Community Policy and Management Team adopt a resolution certifying that to the best of each member's knowledge that (1) only public business matters lawfully exempted from the open meeting requirements under section 2.2-3711 were heard, discussed or considered and, (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting Motion was seconded by Ms. Mullin, followed by a voice vote: Ms. Mullin, yes; Ms. Barger, yes; Ms. Malott, yes; Ms. Girtten, yes; Dr. Haymore, yes; Ms. Van Der Hyde, yes. Motion passed.

Ms. Barger asked for a motion to approve Pittsylvania County Schools Cases PCS FY25-26/07-01 through 07-06 in the amount of \$17,301.80. The motion was made by Ms. Van Der Hyde and

seconded by Ms. Mullin, followed by a voice vote: Ms. Mullin, yes; Ms. Barger, yes; Ms. Malott, yes; Ms. Girtten, yes; Dr. Haymore, yes; Ms. Van Der Hyde, yes. Motion passed.

Ms. Barger asked for a motion to approve Pittsylvania County Schools Cases PCS FY26-27/07-01 through 07-011 in the amount of \$70,979.58. The motion was made by Ms. Van Der Hyde and seconded by Ms. Girtten, followed by a voice vote: Ms. Mullin, yes; Ms. Barger, yes; Ms. Malott, yes; Ms. Girtten, yes; Dr. Haymore, yes; Ms. Van Der Hyde, yes. Motion passed.

Ms. Barger asked for a motion to approve Mandated cases PCFY25-26/07-01 through 07-09 in the amount of \$26,343.00. The motion was made by Ms. Van Der Hyde and seconded by Ms. Mullin, followed by a voice vote: Ms. Mullin, yes; Ms. Barger, yes; Ms. Malott, yes; Ms. Girtten, yes; Dr. Haymore, yes; Ms. Van Der Hyde, yes. Motion passed.

Ms. Barger asked for a motion to approve Mandated cases PCFY26-27/07-01 through 07-87 in the amount of \$1,081,208.72. The motion was made by Ms. Girtten and seconded by Ms. Mullin, followed by a voice vote: Ms. Mullin, yes; Ms. Barger, yes; Ms. Malott, yes; Ms. Girtten, yes; Dr. Haymore, yes; Ms. Van Der Hyde, yes. Motion passed.

Ms. Barger asked for a motion to approve Non-Mandated cases PCFY26-27/07-88 in the amount of \$5,625.00. The motion was made by Ms. Girtten and seconded by Ms. Mullin, followed by a voice vote: Ms. Mullin, yes; Ms. Barger, yes; Ms. Malott, yes; Ms. Girtten, yes; Dr. Haymore, yes; Ms. Van Der Hyde, yes. Motion passed.

Ms. Van Der Hyde made a motion to adjourn the meeting which was seconded by Ms. Mullin. Next meeting date- August 27, 2026 at 2:00pm in the Elections and Training Center Conference Room; 18 Depot Street, Chatham, VA 24531.