Pittsylvania County Department of Social Services

Board Meeting: Monday, July 20, 2026, at 5:45 p.m.

Location: Arlene Creasy Annex, 220 H. G. McGhee Dr., Chatham, Virginia 24531

Call to Order

Ms. Nancy Eanes called the meeting of the Pittsylvania County Local Board of Social Services (herein referred to as LBSS) to order at 5:45 p.m.

Invocation

Led by Mr. Barry Sides

Membership Roll Call

Regina Barger, Secretary/Director, called the roll. In attendance were:

Ms. Nancy Eanes, Chair
Mr. Charles Cameron, Vice Chair
Mr. Kenneth Bowman, BOS Liaison
Ms. Arlene Burkhardt
Ms. Lynn Dawson
Mr. Darrell Dunford
Mr. Jim Scearce
Mr. Barry Sides

Guest(s): Matt Evans, Gravitt Law

Annual Reorganization of the LBSS

LBSS Chair

Ms. Eanes was nominated for the position of Chair by Mr. Scearce.

Mr. Dunford nominated Mr. Sides for the position of Chair, with the nomination seconded by Ms. Burkhardt.

Mr. Scearce made a motion to close nominations and proceed with the election of Chair, seconded by Mr. Cameron.

Following a roll call vote, Ms. Eanes received five (5) votes in favor and two (2) votes opposed. By majority vote, Ms. Eanes was elected to continue serving as Chair.

LBSS Vice Chair

Mr. Cameron was nominated for the position of Vice Chair by Mr. Dunford, seconded by Ms. Dawson.

Mr. Scearce made a motion to close nominations, seconded by Mr. Dunford.

Following a roll call vote, all members voted in favor, and Mr. Cameron was elected to continue serving as Vice Chair.

Parliamentarian, Executive, and Committee Appointments

Ms. Eanes appointed LBSS members for the following:

Parliamentarian – Mr. Sides
Executive Committee – Mr. Scearce
Budget Committee – Mr. Sides (Chair), Mr. Cameron, and Ms. Dawson
Building Committee – Mr. Dunford (Chair), Ms. Dawson, and Mr. Scearce
Personnel Committee – Ms. Burkhardt (Chair), Ms. Dawson, and Mr. Dunford

Approval of the Agenda

Upon motion by Mr. Scearce, seconded by Mr. Cameron, and with all members present voting in favor, the LBSS approved the agenda as presented.

Approval of the Minutes

Upon motion by Mr. Dunford, seconded by Mr. Cameron, and with all members present voting in favor, the LBSS approved the minutes of the June 15, 2026, meeting.

Approval of the 06/2026 Expenditures

Ms. Barger provided brief training on expenditures for ongoing, enhanced, and basic maintenance payments. Additionally, Ms. Barger explained how Life Push and Humankind vendors are utilized by LDSS as well as the revenues received from the State to reimburse fees associated with Family Partnership Meetings. With assistance from the Assistant Director, Ms. Lindsay Malott, revenues received for Motivational Interviewing were explained.

Upon motion by Mr. Scearce, seconded by Mr. Cameron, and with all members present voting in favor, the LBSS approved the June 2026 expenditures.

Public Comment

None

Old Business

A. FY2027 Final Local Budget Guidance – Ms. Barger provided updated guidance received from the State, along with the Local Budget Allocations reflecting increases to administrative budget lines. Ms. Barger also reviewed the State's increase in the pay-band minimum to $55,000 annually for specified Family Services classifications, including Family Services Specialist I–IV, Family Services Specialist Supervisor, Family Services Specialist Manager, Assistant Director I, and Director I.

   Ms. Barger provided the LBSS with a current salary listing for agency employees within the affected classifications, identifying those whose salaries were below the new minimum and would therefore increase to $55,000. Ms. Barger discussed the resulting salary compression among the affected classifications and advised that she and Ms. Malott will review an internal salary alignment and present recommendations at the next LBSS meeting.

B. CSA Transition – Ms. Barger reported the Pittsylvania County Board of Supervisors approved the transition of CSA to LDSS at the June 2026 meeting.

New Business

A. Compensation Plan Addendum – Ms. Barger presented the 2026-2027 Compensation Plan Addendum, which reflects the 3.5% COLA increase effective August 1, 2026.

   Upon motion by Mr. Sides, seconded by Mr. Cameron, and with all members present voting in favor, the LBSS approved the Addendum as presented. Ms. Eanes signed the Addendum to confirm approval.

B. Health and Human Resources Public Dashboard – Ms. Barger presented and demonstrated use of the new online public dashboard.

C. Organizational Chart/Vacancies – Ms. Barger reviewed current staffing vacancies, recent staffing changes, recruitment efforts, and hiring activities with the LBSS since the June 15, 2026, meeting.

D. Department Statistics – Ms. Barger provided statistics for Benefit, Fraud, Self-Sufficiency, and Family Services programs.

E. Agency Updates – Ms. Barger presented a foster home scenario in which a foster parent requested agency assistance with the cost of professionally cleaning a sofa damaged by a foster child. Following discussion, Mr. Sides made a motion to approve up to $250 in local funds toward the expense. Ms. Burkhardt seconded the motion, and with all members present voting in favor, the motion was approved.

   Ms. Barger reported that the new FY funding was used to purchase a used 2026 Nissan Rogue in the amount of $29,570.00, which was below the budgeted amount of $35,000.00. Ms. Barger also reported that the vehicle will replace the oldest vehicle in the agency fleet, which is no longer capitalized. At the request of County Administrator Mr. Shorter, the vehicle being replaced will be transferred to the County fleet.

Motion to Convene in Closed Meeting

Upon motion by Mr. Cameron, seconded by Mr. Scearce, and by roll call vote with all members voting "yes," the LBSS agreed to convene in closed meeting at 8:16 p.m.

Items for Discussion

A. Foster Care
B. Personnel

Motion to Vacate Closed Meeting and Reconvene in Open Session

Upon motion by Mr. Cameron, seconded by Mr. Scearce, and by roll call vote with all members voting "yes," the LBSS agreed to vacate the closed meeting and reconvene in open session at 8:45 p.m. Certification of the closed meeting was read by Mr. Cameron.

Action Following Closed Meeting/Motion

A. Upon motion by Mr. Scearce, seconded by Mr. Cameron, and by roll call vote with all members voting "yes," the LBSS approved the following Foster Care actions:

Opened - 21270859
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Adjournment

Ms. Eanes announced the next regularly scheduled meeting will be held on Monday, August 17, 2026, at 5:45 p.m.

Upon motion by Mr. Scearce, seconded by Mr. Dunford, and with no further business to discuss, the LBSS adjourned at 8:48 p.m.

Nancy Kay Eanes

LBSS Board Chair

Regina Bazo

Secretary/Director