
Pittsylvania County

COMMUNITY POLICY AND MANAGEMENT TEAM

Team Meeting Minutes

October 23, 2025

I. Call to Order

Ms. Regina Barger, CPMT Chair and Pittsylvania County Department of Social Services Director called the meeting to order at 2:00 pm

II. Roll Call:

The following Team members attended the meeting.

Ms. Regina Barger, CPMT Chair, Pittsylvania County Department of Social Services Director

Mr. Hank Daniels, Private Provider

Ms. Katherine Waller, Nursing Supervisor, Pittsylvania County Health Department

Ms. Lindsay Malott, Family Services Supervisor, Pittsylvania County Department of Social Services

Ms. Melanie Tosh, Director of Behavioral Health Services, Danville-Pittsylvania Community Services

Ms. Whitney Girten, Director of Children Services, Danville Pittsylvania Community Services

Dr. Robin Haymore, Assistant Superintendent, Pittsylvania County Schools

Ms. Kimberly Van Der Hyde, Director of Finance, Pittsylvania County

Ms. Courtney Dickens, Parent Representative, CPMT Vice Chair

Also attending the meeting are Ms. Cheryl Boswell, CSA Coordinator, Jennifer Cooper, UM/UR Specialist, Sandy Ritchie, Office Coordinator, and Peggy Crews, CSA Case Manager

III. Public Comment:

No Public Comment.

IV. Approval of Agenda:

Ms. Barger asked if anyone had any additions or corrections to the agenda. Ms. Waller made a motion for the agenda to be approved, and Ms. Van Der Hyde seconded the motion. Motion passed.

V. Consent Agenda:

Ms. Van Der Hyde made a motion to approve the September 2025 minutes and the September 2025 Pool Report. The motion was seconded by Ms. Tosh. Motion passed.

VI. New Business:

A. Agency Updates- CSA; Ms. Boswell shared that because of sharing the Conference room with Elections we will need to hold the CPMT meeting in a different location. Elections will need the Conference room during our scheduled meeting time. Ms. Boswell also shared that County

Christmas luncheon is usually the same day as CPMT in December. The Team decided to hold both meetings at the Chatham Community Center 115 S Main Street Chatham, VA. Ms. Boswell will issue a public notice for November and December location change.

- B. The Resource Connection** – Ms. Boswell shared this newsletter was something new from OCS and it was mainly information about CSA. In this newsletter there is information about the Medicaid Specialty Plan and Virtual CSA Academy for CPMT Members if anyone on the Team would like to sign up and participate.
- C. Financial Report** – Ms. Van Der Hyde shared that she had submitted two separate reports. The first was the FY 2025 Report showing the annual expenditures of \$7,630,863.24 (\$5,698,266.15 from the 74% state match, 1,716,466.24 from the 22.5% local match, and \$216,130.85 from the Medicaid adjustment). Ms. Van Der Hyde also included information about the Year to Date spent for FY 2026 (\$517,547.82). Ms. Van Der Hyde noted all reimbursements have been collected and the system seems to be working for efficiently now than in past years about getting reimbursements back in a timelier fashion.
- D. Administrative Memo 25-12 Changes to Login Procedures OKTA** - Ms. Boswell noted this memo is to make everyone aware that some of the options for multi-factor authentication are going away as of October 31, 2025. Those who use Okta to access some of the websites affiliated with CSA will have to begin using Okta Verify if they are not already using it. Carol Wilson also sent out an email with information and steps on what to do next. Ms. Boswell also forwarded that email out to the Team.

Old Business

- A. CSA Conference**- The CSA Conference was held on October 14-16, 2025. Ms. Boswell noted she hoped everyone who was able to come and participate enjoyed the conference and learned a lot. Ms. Boswell reminded the Team that CSA could reimburse 2 staff to attend and to turn in the information for reimbursement.

Closed Meeting:

Ms. Barger asked for a motion to go into the closed meeting.

Ms. Waller - I move that this meeting of the Pittsylvania County Community Policy and Management Team be recessed and that the Board immediately reconvene in closed meeting for the following purpose: Discussion or consideration of medical and mental health records as permitted by Subsection (A) (15) of Section 2.2-3711 of the Code of Virginia, 1950, as amended and more specifically to consider the treatment and rehabilitation provided to children under the jurisdiction of the Pittsylvania County Community Policy and Management Team. Motion was seconded by Ms. Van Der Hyde, followed by a voice vote: Ms. Waller, yes; Mr. Daniels, yes; Ms. Barger, yes; Ms. Malott, yes; Ms. Dickens, yes; Ms. Van Der Hyde, yes; Ms. Tosh, yes; Ms. Girtten, yes; Dr. Haymore, yes. Motion passed.

Return to Open Meeting:

Ms. Waller - I move that the Pittsylvania County Community Policy and Management Team immediately reconvene in open session. Motion was seconded by Ms. Van Der Hyde, followed by a voice vote: Ms. Waller, yes; Mr. Daniels, yes; Ms. Barger, yes; Ms. Malott, yes; Ms. Dickens, yes; Ms. Van Der Hyde, yes; Ms. Tosh, yes; Ms. Girtten, yes; Dr. Haymore, yes. Motion passed.

Certification:

Ms. Waller - I move that the Pittsylvania County Community Policy and Management Team adopt a resolution certifying that to the best of each member's knowledge that (1) only public business matters lawfully exempted from the open meeting requirements under section 2.2-3711 were heard, discussed or considered and, (2) only such public business matters were identified in the motion by which the closed meeting was convened were heard, discussed or considered in the closed meeting. Motion was seconded by Ms. Van Der Hyde, followed by a voice vote: Ms. Waller, yes; Mr. Daniels, yes; Ms. Barger, yes; Ms. Malott, yes; Ms. Dickens, yes; Ms. Van Der Hyde, yes; Ms. Tosh, yes; Ms. Girtten, yes; Dr. Haymore, yes. Motion passed.

Ms. Barger asked for a motion to approve Pittsylvania County Schools Cases PCS FY25-26/10-01 through 10-24 in the amount of \$712,415.32. The motion was made by Ms. Van Der Hyde and seconded by Ms. Dickens. Mr. Daniels abstained from 10-14. Motion Passed.

Ms. Barger asked for a motion to approve Mandated cases PCFY25-26/10-01 through 10-39 in the amount of \$783,922.00. The motion was made by Ms. Waller and seconded by Ms. Van Der Hyde. Motion Passed. Ms. Dickens abstained from 10-07.

Ms. Dickens made a motion to adjourn the meeting which was seconded by Ms. Tosh. The meeting was adjourned.